

# Understanding Tablets – Part 4

Before continuing with this week's article, I would just like to let all my readers know that I will be available all day Saturday at The Golden Triangle Exhibition at Vila Sol to answer any questions you may have pertaining to Tablets, PC's and Laptops, Wireless Broadband connections, E-mail and Internet.

Following on last week's article, the **Applications** section is where one manages the apps that are installed on your tablet. Quick launch lets you set keyboard shortcuts to quickly launch applications. Manage applications allows you to do things such as uninstall an app or clear any stored data or cache from that app. Running services shows what services are cur-

rently running on your device and how much memory they are using and how long they've been running. You can also stop any service from here.

**Accounts & Sync** is where you manage your email accounts and how they synchronise with your email service provider. Most of the time you will use Auto-sync so your device is always synced and up to date with

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your email. You can also manually sync to refresh your accounts making sure they're up to date on your device. If you tap on Add account you will be able to add additional accounts such as a corporate/Exchange accounts or other accounts such as Twitter and Facebook.

The **Privacy** setting can be used to back up your data in case of a device failure and automatic restore will restore application data to an app if you had to reinstall it for some or other reason. The Factory data reset option will reset your tablet back to the way it was when you first got it. If you do this then you will have to re-activate it and reinstall your apps and email accounts. Quite often people will do this if they want to transfer their device to someone else or want to have a fresh start on their device.

The **Storage** setting will show you how much space you have on your SD card and how much of that space is free. If you need to remove your SD card then you can unmount it from here for safe removal. There is also an option to format the SD card to erase everything on it.

The **Language and Input** option allows you to choose which language you want set as default on your tablet and configuring your Android onscreen keyboard. You can customise the Android keyboard to do things such as vibrate or make a sound when you press a key. If you want it to automatically capitalise the first word in a sentence then you can turn that on here as well. This is also where you can change the word suggestion options such as auto correct typos and show suggestions for spelling as you type. Many people turn this off because it tends to decide for you what word you are going to use if it doesn't recognise the word you are trying to type in its dictionary. You can also add words to your dictionary if you don't



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want that word to show up as a typo.

**Accessibility** settings make it easier for visually impaired people to use their tablet. KickBack makes the device vibrate when you press a key. SoundBack will make a sound when you press a key or button. TalkBack tells you what button you are pressing when you press it. There are also various options to deal with vision and mobility.

**Date & time** settings are pretty self-explanatory. Here you can have your device use the Internet to automatically keep your date and time accurate as well as compensating for daylight savings changes. If you don't use the automatic option you can change things such as your time zone as well as the date and time. If you prefer to use a 24 hour clock then you can choose that option as well as different date formats.

The **About Tablet** section shows information about your tablet. From here you can check for system updates as well as the tablet's battery and network status. This area also shows information such as your tablet model number, Android OS version and Kernel version.

*To be continued ....*

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